

TOWN BOARD ORGANIZATIONAL MEETING

JANUARY 2, 2024

4:00 p.m.

AGENDA

01-01-2024 1:48 p.m.

MEETING CALLED TO ORDER BY SUPERVISOR EVANS

PLEDGE OF ALLEGIANCE

ROLL CALL

ITEMS FOR BOARD ACTION:

- 1ORG2024-1 Adopt a Resolution Authorizing the Appointment of the Town Clerk for the Town of Irondequoit
- 1ORG2024-2 Adopt a Resolution Authorizing the Appointment of a Deputy Supervisor for the Town of Irondequoit
- 1ORG2024-3 Adopt a Resolution Authorizing the Appointment of Assistant to the Town Supervisor for the Town of Irondequoit
- 1ORG2024-4 Adopt a Resolution Approving the Appointment of a Director of Recreation for the Town of Irondequoit
- 1ORG2024-5 Adopt a Resolution Authorizing the Appointment of Comptroller for the Town of Irondequoit
- 1ORG2024-6 Adopt a Resolution Approving the Reappointment of Commissioner of the Department of Public Works for the Town of Irondequoit
- 1ORG2024-7 Adopt a Resolution to Reappoint a Planning Board Chairman
- 1ORG2024-8 Adopt a Resolution to Designate an Official Town Newspaper
- 1ORG2024-9 Adopt a Resolution to Bond Town Officers, Clerks and Employees
- 1ORG2024-10 Adopt a Resolution Requiring Checks to be Countersigned by the Comptroller
- 1ORG2024-11 Adopt a Resolution Authorizing the Appointments of the Deferred Compensation Committee
- 1ORG2024-12 Adopt a Resolution to Open Competitive Bids

NEXT WORKSHOP MEETING...TUESDAY, JANUARY 9, 2024 @ 4:00 PM

NEXT REGULAR TOWN BOARD MEETING...TUESDAY, JANUARY 16, 2024 @ 7:00 PM

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE
TOWN CLERK FOR THE TOWN OF IRONDEQUOIT**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, The Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, The Town Clerk appointment is integral to the processes and procedures of town government.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby appoints:

Barbara Genier

Town Clerk

3-Month Term

(expires on March 31, 2024)

BE IT FURTHER RESOLVED, that Barbara Genier shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member
Town Board Member

Wehner
Perticone

voting _____
voting _____

Town Board Member
Town Supervisor

Malone
Evans

voting
voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
DEPUTY SUPERVISOR FOR THE TOWN OF IRONDEQUOIT**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, Section 42 of New York State Town Law authorizes the Town Supervisor to appoint a Deputy Supervisor to preside, when present, at the meetings of the Town Board and to be vested with all of the powers and to perform all of the duties of the Supervisor when the Town Supervisor is absent or unable to act; and

WHEREAS, pursuant to Resolution 2021-229, the Town Board established a salary for the Deputy Supervisor, such salary applying only during periods when the office of the Supervisor is vacant.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby appoints Peter Wehner as Deputy Supervisor for a two year term, which will expire on December 31, 2025.

BE IT FURTHER RESOLVED, that Councilmember Wehner shall take and subscribe before an officer authorized by law to administer oaths on this county the Constitutional Oath of Office and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF
ASSISTANT TO THE TOWN SUPERVISOR FOR THE TOWN OF
IRONDEQUOIT**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January 2024 at 4:00 P.M. local time; there were:

PRESENT:

Andraé Evans	Town Supervisor
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, the Town Supervisor recommends hiring Justine Bartnick.

NOW THEREFORE BE IT RESOLVED, that the Town Board approves the appointment of Justine Bartnick as Assistant to the Town Supervisor, to be paid at an annual rate of \$70,000 which amount shall be paid from budget code 001-1220-0100-1100.

BE IT FURTHER RESOLVED, to fulfill this request, the Town Board approves a transfer of General Fund balance, in the amount of \$82,075.00 to the following accounts:

001-1220-0100-1100	Salaries	\$70,000.00
001-1220-8010	NY State Retirement	\$6,720.00
001-1220-8020	Social Security Taxes	\$4,340.00
001-1220-8030	Medicare Taxes	\$1,015.00

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION APPROVING THE APPOINTMENT OF A
DIRECTOR OF RECREATION FOR THE TOWN OF IRONDEQUOIT**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby approves and appoints:

Shannon Grieve	DIRECTOR OF RECREATION	2-Year Term
		(expires on December 31, 2025)

BE IT FURTHER RESOLVED, that Shannon Grieve shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____

Town Supervisor

Evans

voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF
COMPTROLLER FOR THE TOWN OF IRONDEQUOIT**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby appoints:

Diana Marsh

Comptroller

**2-Year Term
(expires on December 31, 2025)**

BE IT FURTHER RESOLVED, that Diana Marsh shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member
Town Board Member

Wehner
Perticone

voting
voting

Town Board Member
Town Supervisor

Malone
Evans

voting
voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION APPROVING THE REAPPOINTMENT OF
COMMISSIONER OF THE DEPARTMENT OF PUBLIC WORKS FOR THE
TOWN OF IRONDEQUOIT**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby approves and appoints:

Erin Magee

Commissioner, Public Works

2-Year Term

(expires on December 31, 2025)

BE IT FURTHER RESOLVED, that Erin Magee shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member

Wehner

voting

Town Board Member	Perticone	voting	
Town Board Member	Malone	voting	
Town Supervisor	Evans	voting	

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION TO REAPPOINT A PLANNING BOARD CHAIRMAN**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 P.M. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, Bernard J. Blocchi has served on the Irondequoit Planning Board since 2011; and

WHEREAS, the Town Board appointed Bernard J. Blocchi to serve as Chairman of the Irondequoit Planning Board in 2016, and reappointed him to that position in 2019 and 2022; and

WHEREAS, the Town Board desires to reappoint Bernard J. Blocchi as Chairman of the Irondequoit Planning Board with a term expiring December 31, 2025.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit reappoints:

Bernard J. Blocchi Planning Board Chairman Term: January 1, 2024-December 31, 2025

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Board Member	Perticone	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO DESIGNATE AN OFFICIAL TOWN
NEWSPAPER**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by passing resolutions that guarantee the continuation of daily operations.

NOW THEREFORE BE IT RESOLVED, that pursuant to Town Law § 64(11), the Town Board of the Town of Irondequoit designates *The Daily Record* as the official Town newspaper.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO BOND TOWN OFFICERS, CLERKS, AND
EMPLOYEES**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, Public Officers Law §11(2) provides that the Town Board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks, and employees of the Town.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves the blanket bonding of the officers, clerks, and employees of the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION REQUIRING CHECKS TO BE
COUNTERSIGNED BY THE COMPTROLLER**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, pursuant to Section 29 of New York State Town Law, the Town Board may require checks disbursing money belonging to the Town to be countersigned by the Town Comptroller; and

WHEREAS, the Town Board deems it desirable to have checks so countersigned.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves the requirement of having all checks disbursing money belonging to the Town to be countersigned by the Town Comptroller.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENTS OF
THE DEFERRED COMPENSATION COMMITTEE**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, Section 5 of the New York State Finance Law and the regulations of the New York State Deferred Compensation Board require each Deferred Compensation Plan to appoint a Deferred Compensation Committee.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit appoints the following people to the Deferred Compensation Committee:

Jason Vinette	December 31, 2025
Diana Marsh	December 31, 2025
Scott Davis	December 31, 2025
Jessica Franco	December 31, 2025
Shannon Grieve	December 31, 2025

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____

Town Board Member
Town Supervisor

Malone
Evans

voting
voting

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO OPEN COMPETITIVE BIDS**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 2nd day of January, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans	Town Supervisor
Grant Malone	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by passing resolutions that guarantee the continuation of daily operations.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves and authorizes the Town Clerk or the Deputy Town Clerk to open competitive bids pursuant to the Town’s Procurement Policy and applicable law.

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Malone	voting	_____
Town Supervisor	Evans	voting	_____